

STARS Spring Calendar Report

The Spring Calendar collects the actual school calendar for the school district during the current school year. The Fall Calendar information was pre-filled into the Spring Calendar. The district needs to verify the Spring Calendar and report any changes during the current school year.

1. Confirm and/or edit Exception Days to show the actual Exception Days. Click on the day to open it and make changes. Click “Save”.
2. Identify any additional Exception Days that were previously a school day by selecting the “Add Exception Day” link.
3. Submit the completed school calendar within a week of the last day of school.

The total number of school days is calculated under “Full Instructional Days”. This collection program calculates the total number of possible school days between the reported start and end dates. All reported Exception Days are subtracted from that total instructional day calculation. A minimum of 175 instructional days is required.

STARS Spring Calendar - Pre-kindergarten/Kindergarten

The PK/Kindergarten report collects the types of pre-kindergarten and kindergarten programs offered in the district.

1. “Check Out” the PK/Kindergarten report and make any revisions to the reported programs.
2. Fill in the date for the Early Childhood Community Coalition Meeting as mm/dd/yyyy.
3. Click the “Save” button to save your work on the PK/Kindergarten report.
4. Click the “Validate” and “Check In” buttons on the PK/Kindergarten report when completed

STARS Spring Calendar - Student Performance Strategist

A new provision in NDCC 15.1-07-32 requires that each school district shall submit documentation to the superintendent of public instruction, at the time and in the manner directed by the superintendent, verifying the amount of time that each student performance strategist expended in tutoring students on a one-to-one basis, or in groups ranging from two to five, or in providing instructional coaching to teachers.

1. “Check Out” the section to complete the report. Click “Save” and “Check In”. Please note that if you did not report a Student Performance Strategist on your Fall MIS01 report, you are not able to add staff now. You will need to contact DPI to add a teacher.

NOTE: NDCC 15.1-07-32 does not require nonpublic schools to employ a student performance strategist. Therefore, this report is not required to be completed for any nonpublic school. However, if the school did employ a student performance strategist, the report should be completed.

STARS Spring Calendar - Suicide Prevention and Mental Health Professional Development

Youth Suicide Prevention Professional Development Requirement in NDCC 15.1-19-24 is *no less than two hours each year* for administrators, and middle/high school teachers. Duplicate counts are allowed for staff who teach in multiple grade levels or serve in multiple roles. Please note that Suicide Prevention is required every year and Mental Health is required every other year. For each biennium, only two hours of suicide prevention PD can count toward the eight hour mental health requirement for middle/ high school teachers and administration.

Time is entered in the following three content areas:

1. Youth risk factors
2. Appropriate responses
3. Referral sources

STARS Spring Calendar - Mental Health Professional Development Requirement

Required time: PK-Elementary - no less than eight hours per biennium

Middle/High School Teachers - no less than six hours per biennium*

Administration - no less than six hours per biennium*

*Every two years up to two hours of suicide prevention PD can count toward the eight hour requirement for mental health PD. Duplicate counts are allowed to accommodate staff who teach multiple grade levels, or serve multiple roles (i.e., teacher/admin)

Time is entered in the following content areas:

1. Understanding the prevalence and impact of youth mental health disorders on family structure, education, juvenile services, law enforcement, and health care and treatment providers.
2. Knowledge of mental health symptoms, social stigmas, risks, and protective factors.
3. Awareness of referral sources and strategies for appropriate interventions.

Please note that all sections of the calendar must be completed to submit.